

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
NOVEMBER 5, 2012

The Lyndon City Council met in regular session on Monday, November 5, 2012, 7:30 p.m., at City Hall.

Members Present: Darby Kneisler, Brandon Smith, Doug Watson, Bill Patterson,
and Mayor Kay Jones

Members Absent: Wayne Howard

Others Present: Julie Stutzman, Deputy Clerk
Darrel Manning, Chief of Police/Zoning Administrator
Jeremy Gaston, Herald-Chronicle
Jean Ackors

1. CALL TO ORDER: Mayor Jones called the meeting to order.
2. ROLL CALL: The City Clerk called roll. Howard absent by notification.
3. ADOPTION OF MINUTES OF PREVIOUS MEETING: A motion was made by Kneisler to approve the adjourned meeting minutes of October 15, 2012 as presented. Watson seconded, motion carried.
4. CORRESPONDENCE TO COUNCIL: Each council member was given a copies of:
 - Lyndon Joint Jones Park Project outline
 - Public Wholesale #12 minutes from November 28, 2012.
 - Letter from Mediacom advising of channel changes.
5. CITIZEN'S STATEMENTS AND PETITIONS: Jean Ackors came in and asked the council about getting his water turned back on. Each member of the council was given a copy of his bill and payment history. It was consensus of the council that a considerable amount of the bill would have to be paid to reinstate service and that a payment plan for the remainder could be set up with the City Clerk.
6. UNFINISHED BUSINESS: None.
7. NEW BUSINESS:
 - a) PT POLICE OFFICER: The Chief of Police gave a brief report to the Council about the need for a part-time officer, 2 interviews had been conducted, and it would be brought before them for approval.

- b) HOLIDAY RECOGNITION DINNER: The Mayor informed the Council there was to be a recognition dinner held on December 14th from 6 p.m. to 8 p.m. at the Lyndon Community Center. It was noted Friday evenings have scheduled basketball games and some would probably not be available to attend. The Mayor stated we would discuss a new date with the City Administrator and invites would be sent.
- c) SUNFLOWER TRAILS – WESTAR GREENT TEAM – JONES FOUNDATION: Tabled until next meeting.
- d) LOCAL BUSINESS INCENTIVES: Tabled until next meeting.
- e) LOCAL HOUSING: Tabled until next meeting.
- f) MEMORIAL DONATION POLICY: Tabled until next meeting.

9. STAFF REPEORTS:

- a) POLICE: Each council member received a report of activity from the Police Department.
- b) PLANNING AND ZONING: The Zoning Administrator reported that the final plat for Casey's new building had been approved. It was also noted the new location might be completed in late spring.
- c) MAINTENANCE: Each council member received an activity report from Maintenance.

Smith noted the gravel had been put down on Jefferson Street to alleviate the drop from the new road surface to residents' mail boxes.

Patterson stated the completed curbs on 8th street were good and inquired if there were plans for future curb replacement. The City Clerk stated it was unknown if the Maintenance Supervisor had plans to replace anymore curbs this year.

- d) CITY ADMINISTRATOR: The City Administrator was absent and those agenda items were discussed in council comments.

10. COUNCIL COMMENTS:

The Mayor stated there were quite a few events planned for Winterfest which is on December 1st. The City Clerk stated the parade was going to be at 10:30 a.m. and explained the route of the parade.

Watson asked about the Reindeer Raffle. The City Clerk provided the Council with a copy of the flyer and entry forms and explained how the raffle works.

The Mayor inquired about the hours of City Hall. The City Clerk stated the hours have gone back to our regular hours of operation which are posted on the door.

Patterson asked if the Community Center carpet project had been completed. The City Clerk stated it had and turned out great.

Watson brought to attention that MediaCom needed to be notified that Jeff Bronson is no longer the Mayor.

The City Clerk reported the streetlight damage for the light on 6th street had been turned into the insurance company, the deductible was \$500 and the monies had already been received.

11. EXECUTIVE SESSION: A motion was made by Patterson to adjourn to executive session for 15 minutes for personnel matters. Kneisler seconded, motion carried.

Council session reconvened and a motion was made by Watson to authorize the Mayor to sign the proposed employment agreement with the City Administrator pending her approval. Smith seconded the motion, which carried.

12. ADJOURNMENT: A motion was made by Patterson to adjourn. Kneisler seconded the motion, which carried.

Julie Stutzman
City Clerk